

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Policy Development and Review Panel

Date 14 January 2015

Report of: Director of Community

Subject: **PRELIMINARY OVERALL REVIEW OF WORK PROGRAMME
2014/15 AND DRAFT WORK PROGRAMME 2015/16**

SUMMARY

At the meeting of the Panel on 4 March 2015, members will be asked to review the outcome of the work programme for the current year, 2014/15. Also at that meeting, the Panel will need to finalise the draft work programme for next year, 2015/16.

This report contains details of the position of the Panel's existing work programme for the current year, in order to allow an early assessment of progress. It also gives some background information to assist members in drawing up the work programme for 2015/16.

RECOMMENDATION

The Panel is invited to give initial consideration to the outcome of the 2014/15 work programme and to the draft work programme for 2015/16.

INTRODUCTION

1. Initial consideration of the outcomes from the work programme for the current year (2014/15) will be reviewed at the Panel's meeting on 4 March 2015. At the same time it will be necessary for the Panel to finalise its work programme for the next municipal year (2015/16).
2. In order to assist the process, members are invited to consider both issues at this meeting.

WORK PROGRAMME – NEXT YEAR 2015/16

Scrutiny Board Responsibilities

3. Members are reminded that the Scrutiny Board is generally responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions.
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and individual Executive Members) or key decisions made by officers in exercise of their delegated powers.
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions.
 - reviewing and/or scrutinising any matters affecting the strategic plans and financial affairs of the Council.
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area.

Role of the Policy Development and Review Panels

4. The Policy Development and Review Panels are responsible for preparing their own work programmes. Those programmes should take account of the role of the Panels to:
 - assist in the development and formulation of policy.
 - report and advise upon policies and proposals relating to their particular service interest.
 - review the performance of services provided directly or indirectly by the Council.
5. There are six planned meetings of the Policy Development and Review Panels in the next municipal year, to deal with ordinary business.

Planning Next Year's Work Programme

6. Members are invited to consider policy development and formulation items for the work programme for 2015/16. It has previously been suggested that a few items of major significance be chosen.
7. In addition to any other matters which members may wish the Panel to look at, the

Executive may decide it wishes the Panel to carry out specific tasks during the next municipal year.

8. At this stage, proposed items for consideration by the Panel during the next year are:-

<u>MEETING DATES FOR 2014/15</u>	
20 May 2015	Review of the work programme 2015/16
29 July 2015	Review of the work programme 2015/16
9 September 2015	Review of the work programme 2015/16
4 November 2015	Review of the Work Programme 2015/16
20 January 2016	Preliminary overall review of work programme for 2015/16 and draft 2016/17
2 March 2016	Final review of work programme for 2015/16 and draft 2016/17

9. Other general items may arise during the year, such as responding to consultation request by the Government.
10. Statutory strategies and policy framework items will need to be reported to any combination of the Review Panels, the Scrutiny Board, the Executive and the Council, as appropriate.

RISK ASSESSMENT

11. There are no significant risk considerations in relation to this report.

CONCLUSION

12. Members are invited to give preliminary consideration to the outcome of the Panel's work programme for the current year. In addition, members are asked to start drawing up and outline of a draft work programme for next year, 2015/16. Further consideration can then be given to these matters at the meeting on 4 March 2015.

Appendix A – Leisure and Community Policy Development and Review Panel Current Work Programme 2014/15

Background Papers:

None

Reference Papers:

Leisure and Community Policy Development and Review Panel 5 November 2014 (minute 10)

Report to Council – 9 October 2014 – Schedule of Meetings 2015/16

Enquiries:

For further information on this report please contact Martyn George. (Ext 4400)

**WORK PROGRAMME FOR 2014/15 - LEISURE AND COMMUNITY POLICY
DEVELOPMENT AND REVIEW PANEL**

MEETING DATES FOR 2013/14	ITEMS
23 JULY 2014	<ul style="list-style-type: none"> • Petition – Fareham Leisure Centre Creche • Presentation – Overview of the role of the Leisure and Community Policy Development and Review Panel and the Leisure and Community Portfolio • Lockswood Community Centre – Presentation by Lockswood Sports & Community Association • Review of Community Buildings Draft Master Plan • Review of the Work Programme 2014/15
3 September 2014	<ul style="list-style-type: none"> • Western Wards Pool – Update • Open Spaces Improvement Programme Review • Leisure Strategy Review • Ferneham Hall Members Working Group – Progress Report • Review of the Work Programme 2014/15
5 November 2014	<ul style="list-style-type: none"> • Presentation – Broadlaw Walk Community Space • Coldeast Open Space Management Arrangements – Countryside Rangers Presentation • Citizens Advice Bureau – Service Level Agreement • Review of the Work Programme 2014/15
14 January 2015	<ul style="list-style-type: none"> • Community Action Fareham – SLA Review • Community Action Fareham Presentation – Supporting Local Community Needs • Y Services Presentation • Presentation on a review of Play Areas • Preliminary overall Review of Work Programme 2014/15 and Draft Work Programme 2015/16

4 March 2015

- Fareham Leisure Centre Performance Review
- Cams Alders Recreation Ground Vision
- Presentation on Progress regarding Hampshire Solent Cultural Trust
- Final Review of Work Programme for 2014/15 and Draft Work Programme 2015/16